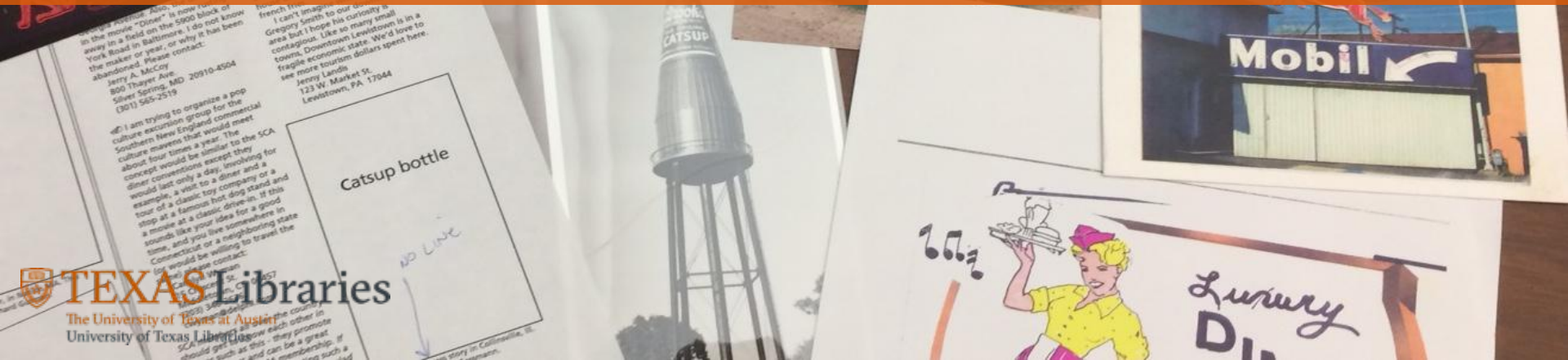# Processing the Society for Commercial Archeology Records

Stephanie Tiedeken | Archivist for Access and Preservation | Alexander Architectural Archives, UT Libraries

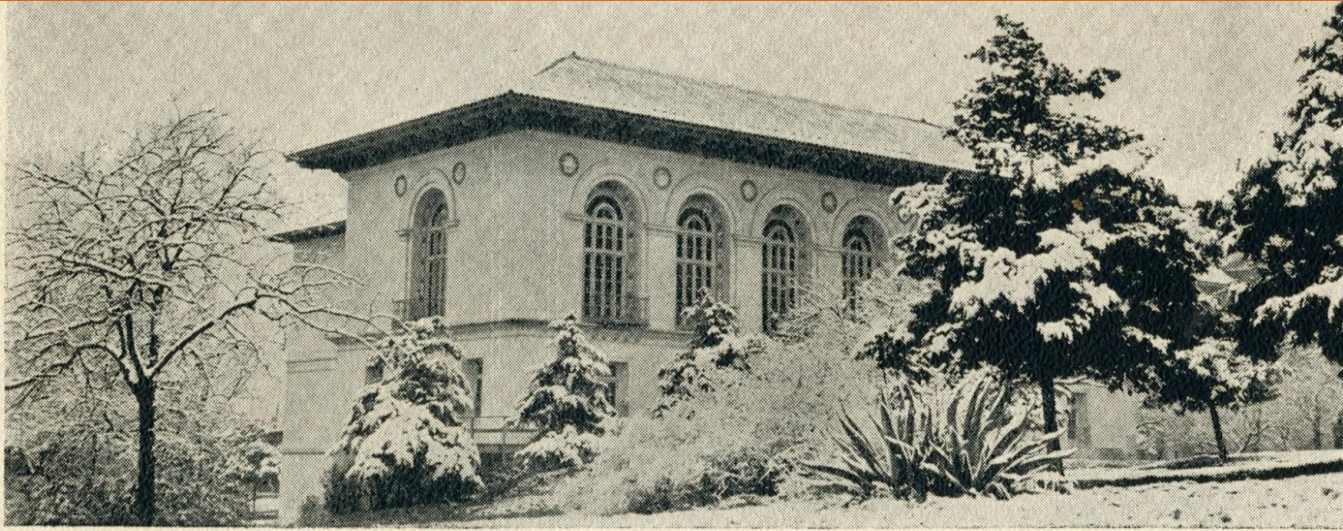Irene Lule | Graduate Research Assistant | Alexander Architectural Archives, UT Libraries

TEXAS Libraries
The University of Texas at Austin
University of Texas Libraries

PRESENTATION OUTLINE

➡ Introduction to the Alexander

➡ SCA acquisition history

➡ Processing overview

➡ Next steps

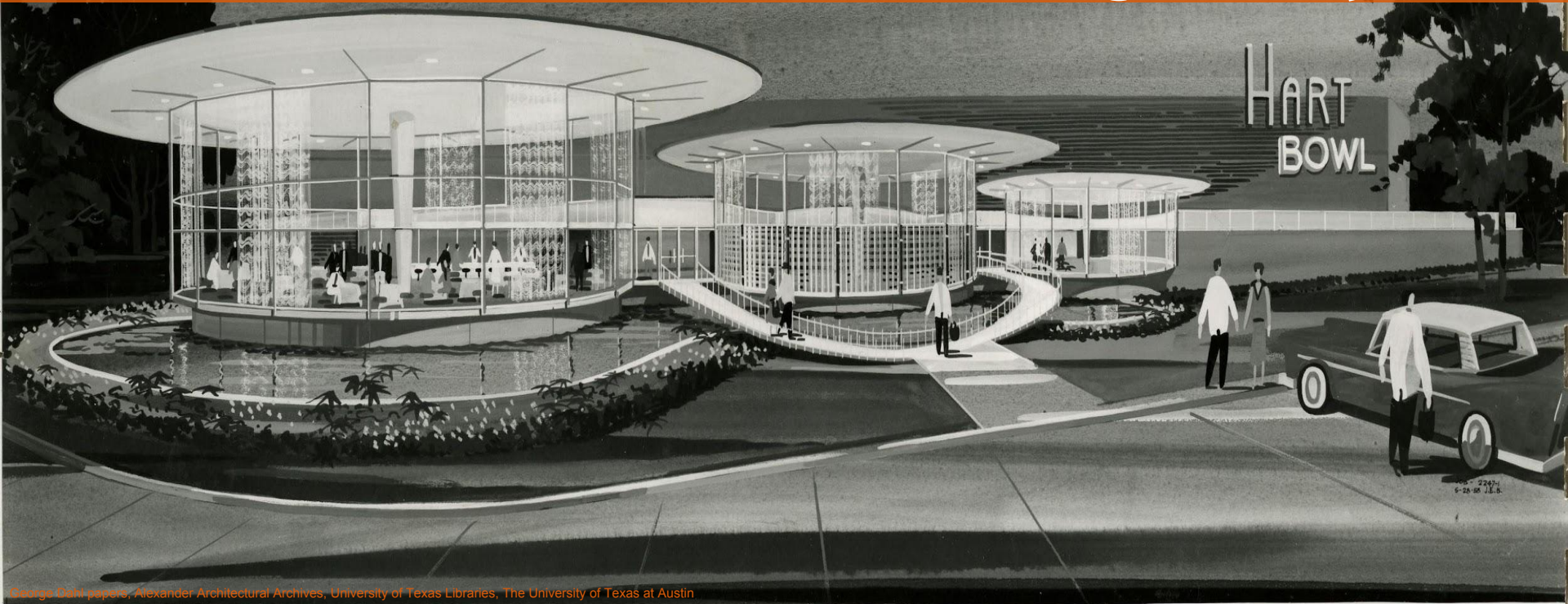➡ Collection gaps

➡ Call for donations

THE LIBRARY

24

UNIVERSITY OF TEXAS
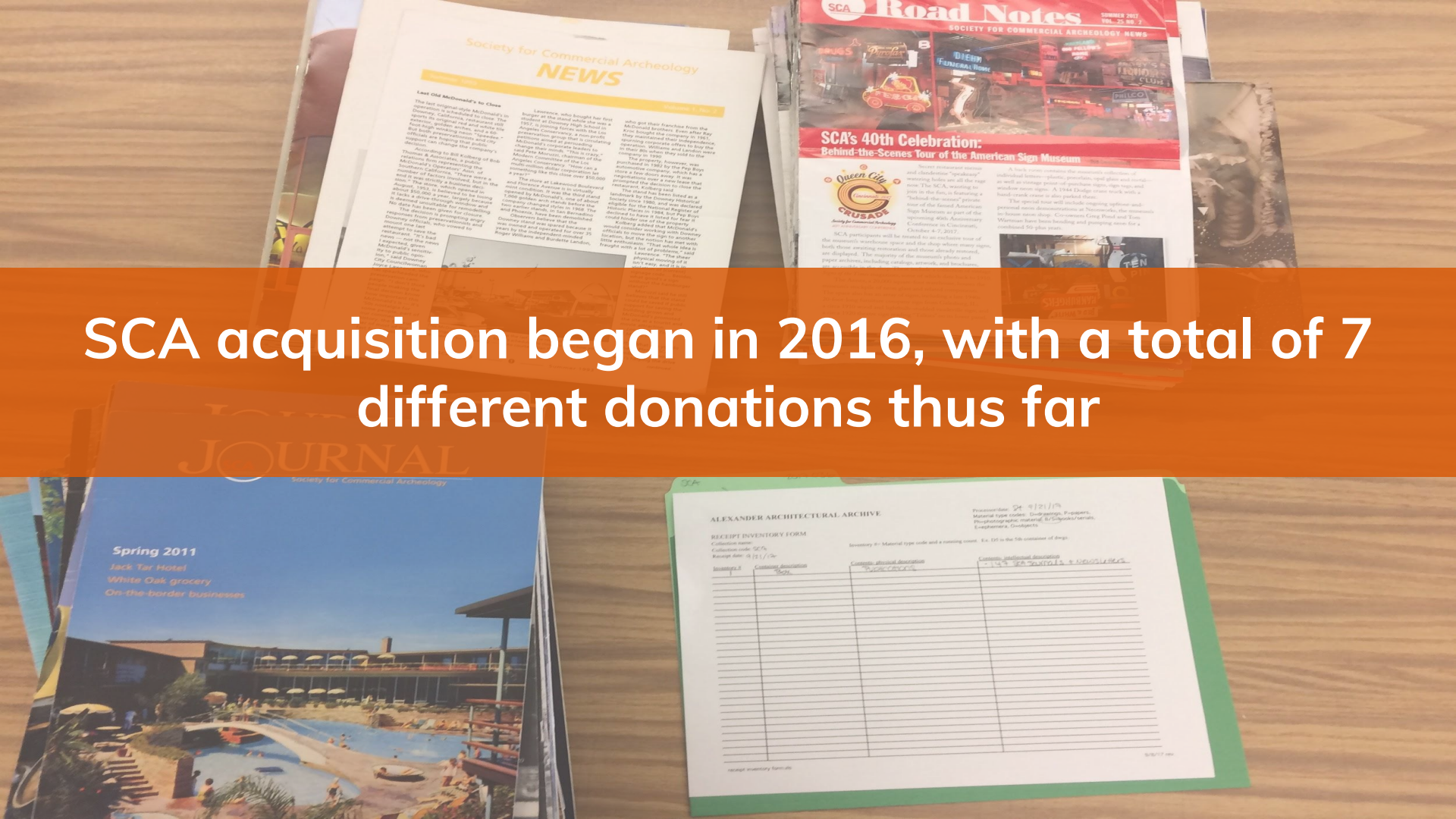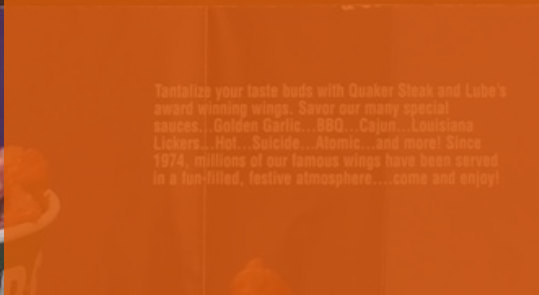
Collections and Collecting Policy

George Carl papers, Alexander Architectural Archives, University of Texas Libraries, The University of Texas at Austin

HART BOWLING ALLEY
NORTHWEST HIGHWAY AT WEBB CHAPEL

GEORGE L. DAHL
ARCHITECTS & ENGINEERS

SCA acquisition began in 2016, with a total of 7 different donations thus far

PROCESSING OVERVIEW

Project Scope

➔ Establish physical and intellectual control

➔ 5 linear feet of paper

➔ 900+ photographic materials

➔ Writing and encoding finding aid

```xml
1  <?xml version="1.0" encoding="UTF-8"?>
2  <?xml-stylesheet type="text/xsl" href="schema2.xsl"?>
3
4  <!-- When using this template, delete any fields that are not being used. Replace information in all caps with
   the correct collection information. -->
5  <!-- The exact coding for drawing projects has not yet been developed and is missing from this template. -->
6
7  <ead xmlns="urn:isbn:1-931666-22-9" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
8     xsi:schemaLocation="urn:isbn:1-931666-22-9 ead.xsd" relatedencoding="MARC21">
9     <eadheader langencoding="iso639-2b" audience="internal" id="a0" repositoryencoding="iso15511"
10       countryencoding="iso3166-1" scriptencoding="iso15924" dateencoding="iso8601">
11       <!-- Replace ##### below to match the five-digit file code assigned to your finding aid -->
12       <!-- MAINAGENCYCODE value should match the REPOSITORYCODE value listed below in the <unitid>, as
    specified by the REPOSITORYENCODING attribute above-->
13       <eadid countrycode="US" mainagencycode="US-TxAuUAA" encodinganalog="852$a"
14          >urn:taro:utexas.aaa.00151</eadid>
15       <filedesc>
16          <titlestmt>
17             <titleproper>Society for Commercial Archeology records,</titleproper>
18             <subtitle><date>1977-2017, undated</date></subtitle>
19             <author>Inventory prepared by Irene Lule</author>
20          </titlestmt>
21          <publicationstmt>
22             <publisher>The University of Texas at Austin. University of Texas Libraries.
23                Alexander Architectural Archives.</publisher>
24             <date era="ce" calendar="gregorian">DATE</date>
25          </publicationstmt>
26       </filedesc>
27       <profiledesc>
28          <creation>Machine-readable finding aid created in Microsoft Word and Oxygen by Irene
29             Lule, <date>2017</date>.</creation>
30          <langusage>Finding aid written in <language langcode="eng">
31             English</language>.</langusage>
32       </profiledesc>
33       <revisiondesc>
34          <change>
35             <!-- Date must match iso-8601 facet-valid pattern, e.g., YYYYMMDD or YYYY -->
36             <date normal="20100501">May 1, 2010</date>
37             <item>Edited with Oxygen 17.1 by Irene Lule, according to instructions in <title
38                render="italic">TARO 2 EAD Editing Instructions</title>.</item>
39          </change>
40       </revisiondesc>
41    </eadheader>
42    <archdesc level="collection" type="inventory">
43       <did id="a1">
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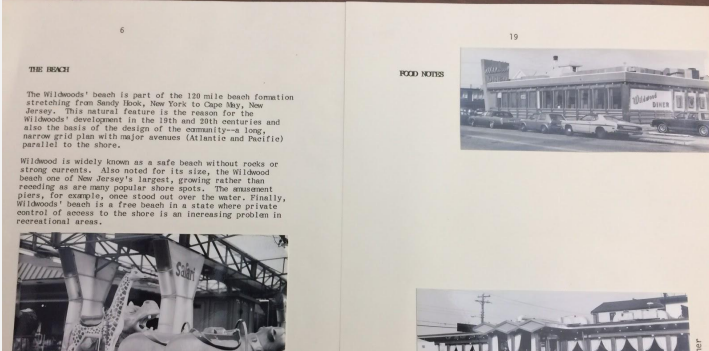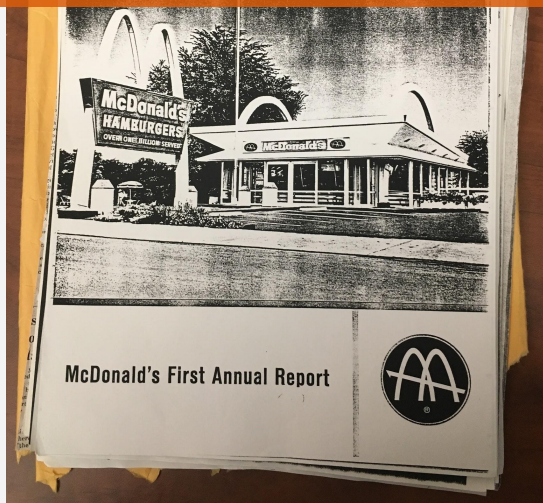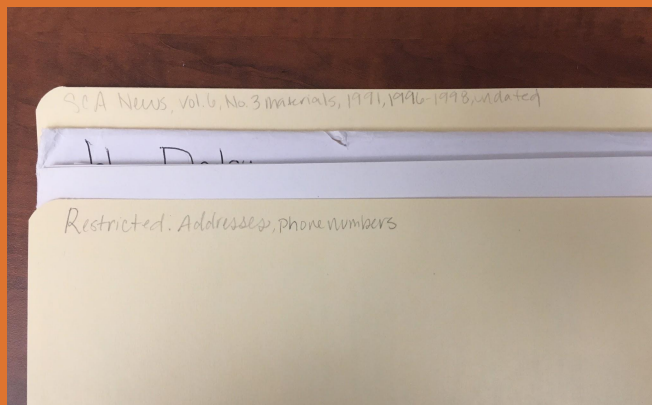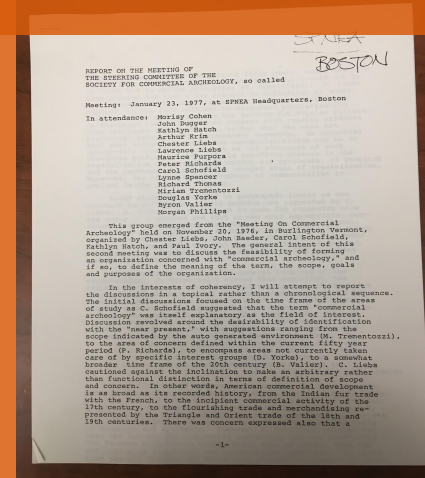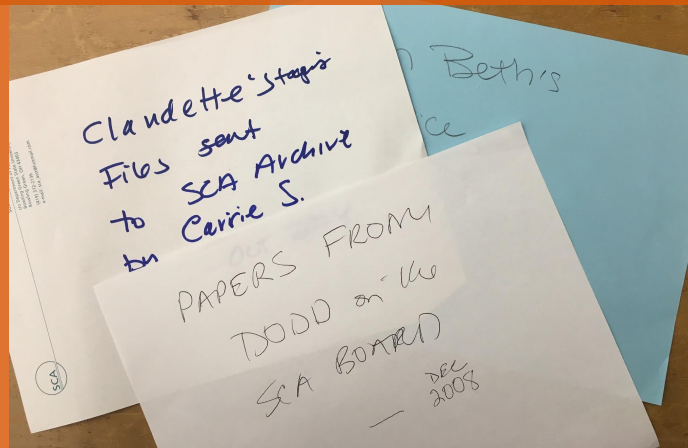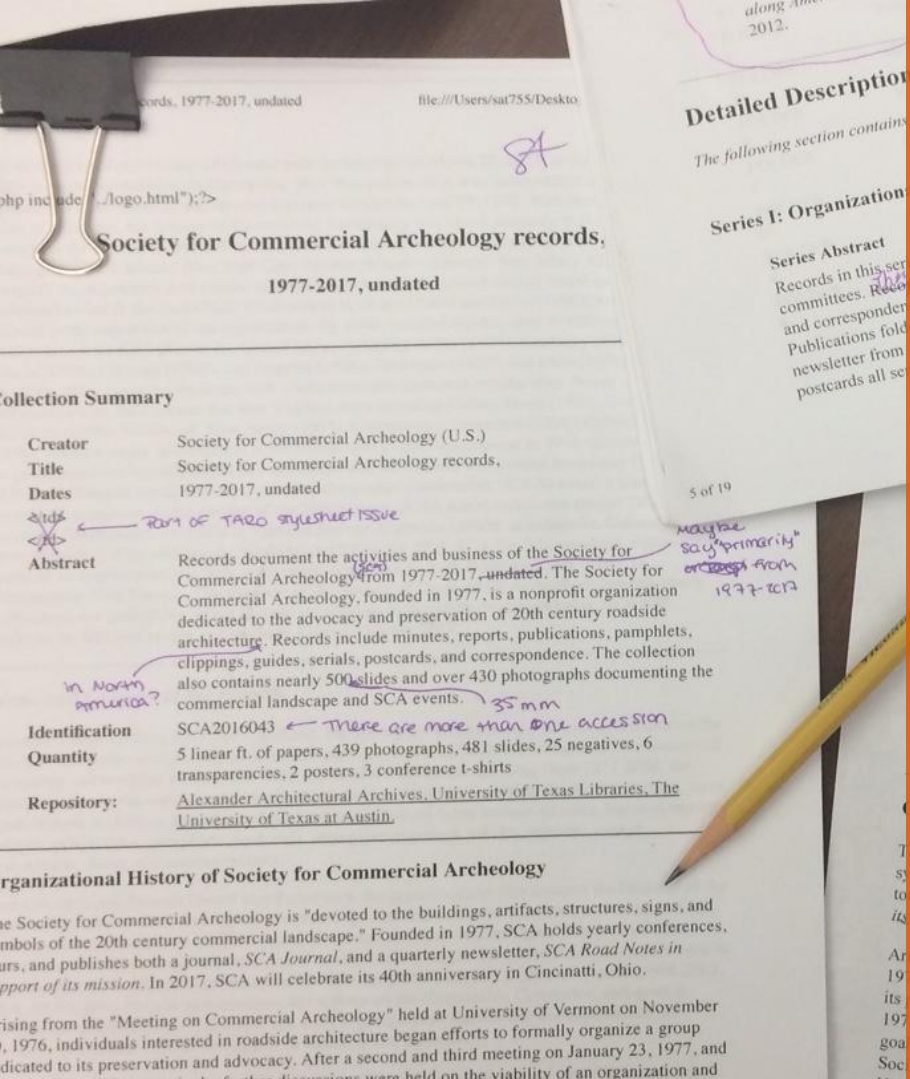
COLLECTION FEATURES

CHALLENGES

Next Steps

➔ Complete finding aid edits

➔ Contribute to *Texas Archival Resources Online* and *ArchiveGrid*

➔ Continue to acquire legacy SCA collection material

➔ SCA as case study for managing accruals in archives

➔ Need records management strategic plan

SCA Collection Gaps: Legacy Records

➔ Material related to the planning of SCA conferences

➔ Material related to the publication of the SCA *Journal* and *Road Notes*

➔ Material related to the Nominations Committee and SCA elections

➔ Material related to the business of the Finance Committee

➔ Photographic material documenting SCA events

➔ **<u>DO NOT</u>** need any SCA *Journal* or *Road Notes* issues

Guidelines for Donations

➔ Please contact Beth Dodd before sending donations!!

➔ Beth Dodd | Curator, Alexander Architectural Archives | dodd.beth@austin.utexas.edu | (512) 495-4623

Thanks!

➡ Stephanie Tiedeken | Archivist for Access and Preservation | Alexander Architectural Archives, UT Libraries

➡ Irene Lule | Graduate Research Assistant | Alexander Architectural Archives, UT Libraries